

**City of Milton**  
**Common Council Minutes**

9/6/2016 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Welch called the September 6, 2016 Common Council meeting to order at approximately 7:00 p.m. City Clerk/Deputy Treasurer Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams, Ald. Jeremy Zajac, Ald. Maxine Striegl, Ald. Ryan Holbrook, Ald. Nancy Lader, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, Finance Director Dan Nelson, Director of Public Works Howard Robinson, City Attorney Mark Schroeder, Library Director Lisa Brooks, Police Chief Scott Marquardt, Fire Chief Loren Lippincott, and City Clerk/Deputy Treasurer Elena Hilby.

**2. Approval of Agenda**

Ald. Clark moved to approve the agenda. Ald. Holbrook seconded, and the motion carried.

**3. Presentations**

**3.a. Presentation By The YMCA Regarding their Scholarship Program.**

Tom Den Boer of the YMCA presented about their Scholarship Program.

**3.b. Presentation By The Milton School District Regarding The Proposed Referendum.**

Tim Schigur of the Milton School Board presented about the proposed referendum.

**3.c. Presentation By The Citizen's Commission on School District Facilities Regarding The Proposed Referendum. (No more than 15 minutes)**

Brian Kwapel Kvapil of The Citizens Commission on School District Facilities presented about the proposed referendum.

**4. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. The following residents spoke during public comments:

- Jeff Adee of 1162 E. High Street spoke.
- Barry Brandt of 5205 N Old Orchard Drive, Janesville spoke.
- Jesse Ehret of 1015 Sue Lane, Milton spoke.
- Jerry Schuetz of 659 Wildfire Lane, Milton spoke.

**5. Approval of the Consent Agenda**

Ald. Striegl moved to approve the consent agenda. Ald. Clark seconded, and the motion carried.

**5.a. Approval of Common Council Minutes – August 16, 2016.**

**5.b. Approval of Minutes - Plan Commission – August 2, 2016.**

**5.c. Approval of Minutes - Public Works Committee Minutes – August 2, 2016.**

**6. Public Hearing on Special Assessments for Curb and Gutter Replacement Scheduled on the Chicago Street Project.**

DPW Director Robinson reviewed this item.

Mayor Welch opened the public hearing at 8:15 p.m. There were no speakers.

Mayor Welch closed the public hearing at 8:15 p.m.

**7. Discussion and Possible Action on the Levying of Special Assessments for Curb and Gutter Replacement on the Chicago Street Project.**

Ald. Clark moved assess for the curb and gutter based on the city ordinance and past practice and approve the Final Public Works Resolution 2016-29. Ald. Striegl seconded, and the motion carried unanimously.

**8. Discussion and Possible Action on Ordinance 2016-422: An Ordinance Amending Section 2-141 (Board of Review), Repealing Sections 2-291 to 2-296 (Emergency Medical Services Commission), Amending Section 2-322 (Parks and Recreation Commission), Amending Section 2-352 (Tourism Development Committee), Amending Section 2-374 (Community Development Authority), And Repealing Sections 2-381 to 2-388 (Economic Development Committee of the Code of Ordinances of the City of Milton).**

Administrator Hulick reviewed this item with the City Council.

Ald. Clark moved to revise Section 2-352 to add the Executive Director of the Milton House as a member of the Tourism Development Committee as a voting member to the Tourism Committee and approve the second reading of Ordinance 2016-422 as revised. Ald. Holbrook seconded, and the motion carried unanimously.

**9. Discussion and Possible Action on Ordinance 424: An Ordinance Amending Section 78-1966 of the Code of Ordinances of the City of Milton Concerning Political Message Signs.**

Ald. Holbrook moved to waive the second and third readings and adopt Ordinance 424. Ald. Clark seconded, and the motion carried unanimously.

**10. Discussion, and Possible Action on Ordinance #2016-425 Creating Section 78-316(14) of the Code of Ordinances of the City of Milton Establishing Standards for Single-Family Dwellings.**

The following residents spoke on this item:

- Eric Horswill of 177 Buten Street.
- Dale Blaser of 138 Buten Street.
- Derek Leckwee of 170 Buten Street.
- Danielle Anderson of N745 Waubsunsee Trail, Fort Atkinson.

Ald. Zajac moved to waive the second and third readings and adopt Ordinance 425. Ald. Adams seconded, and the motion carried unanimously.

**11. Discussion and Possible Action Regarding Wage Adjustment for Crossing Guards.**

Ald. Clark moved to approve the wage adjustment for crossing guards. Ald. Adams seconded, and the motion carried unanimously.

**12. Discussion and Possible Action on the Rezoning of Land Located at 1115 E. High Street to M2-PUD.**

No action was taken on this item at this time.

**13. Discussion and Possible Action on Resolution 2016-28 Regarding The State Transportation Funding Concerns #JustFixItWI**

Ald. Clark moved to approve Resolution 2016-28 Regarding the State Transportation Funding Concerns #JustFixItWI. Ald. Holbrook seconded, and the motion carried unanimously.

**14. General Items**

**15. Next Meeting – Tuesday, September 20, 2016 at 7:00 p.m.**

**16. Team Building Exercise.**

**17. Mayor and Alderperson Reports**

Ald. Clark

- Welcomed Jake back from his vacation.

Ald. Holbrook

- Historic Preservation Committee Report: A plaque was given to the Masons and three more will be given out tomorrow.

**18. Staff Reports**

**19. City Administrator**

- Thanked Chief Lippincott for his years of service to the city.

**20. Chief of the Joint Fire Department**

**21. Chief of the Police Department**

- Expressed appreciation for the fundraiser conducted by the Red Hat Ladies club.

**22. City Clerk/Deputy Treasurer**

- Stated that all cities in Rock County agreed on some extended ours for absentee voting so there would be consistency throughout the county.

**23. Director of Public Works**

**24. Director of the Library**

**25. Finance Director**

- Announced that First Community Bank and Bank of Milton will be presented plaques for their part in saving the city money during the last refinancing process.

**26. CLOSED SESSION: Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: City Administrator contract.**

Ald. Striegl moved to go into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) Considering

employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility regarding the City Administrator contract at 9:11p.m. Ald. Clark seconded and the motion carried unanimously.

**27. Reconvene into open session for possible action(s) on City Administrator contract.**

Ald. Name motioned to reconvene into open session at 9:32 p.m. Ald. Clark seconded, and the motion carried 6-0.

Ald. Clark motioned to renew the contract of the city administrator as presented with the following modifications:

- Deleting paragraph 20 which addressed probationary period.
- The first sentence of paragraph 17 should read "The term of said agreement shall be for two years from the starting date and will renew automatically for two-year terms unless 6 months written notice from the end of the contract has been given."

Ald. Holbrook seconded, and the motion carried 6-0.

**28. Motion to Adjourn**

Ald. Striegl moved to adjourn the meeting of the Common Council at approximately 9:40 p.m. Ald. Lader seconded and the motion carried 6-0.

Respectfully submitted,  
Elena Hilby  
City Clerk