

City of Milton
Plan Commission Minutes

3/15/2016 - Minutes

1. Call to Order

Mayor Welch called the March 15, 2016 meeting of the Plan Commission to order at 5:00 p.m. Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Director of Public Works Howard Robinson, Ald. Nancy Lader, Comm. Ethel Himmel, Comm. David Ostrowski, Comm. Frank Green, and Comm. Bob Seales.

Also Present: City Administrator Al Hulick and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Comm. Ostrowski moved to approve the agenda. Ald. Lader seconded, and the motion carried.

3. Approval of Minutes - Plan Commission Minutes – February 17, 2016.

Comm. Ostrowski moved to approve the minutes. Comm. Himmel seconded, and the motion carried.

4. Discussion and Possible Action on Site Plan Review for Flying Pig and Wisconsin Wrought Iron Signs at 34 Merchant Row.

DPW Director Robinson reviewed the site plan with the commission and verified that the letters will be iron. Comm. Himmel moved to approve the site plan as presented for Wisconsin Wrought Iron. Ald. Lader seconded, and the motion carried unanimously.

5. Discussion and Possible Action Regarding a Site Plan Review for the Milton East Parking Lot Reconfiguration.

Comm. Himmel moved to approve the site plan contingent on submission of the 5 items to staff to comply with ordinance requirements. Comm. Seales seconded, and the motion carried with Comm. Ostrowski and Ald. Lader in opposition.

6. Discussion and Possible Action Regarding the Transfer of Land Located at 120 Parkview Drive to the School District of Milton.

DPW Director Robinson moved to find this transfer of land consistent with established City plans. Comm. Seales seconded, and the motion carried with Comm. Ostrowski in opposition.

7. AMENDED Discussion and Possible Action Regarding a Site Plan Review for 507 Vernal Ave Door Addition.

Comm. Himmel moved to approve the site plan as presented for 507 Vernal Avenue. Ald. Lader seconded, and the motion carried unanimously.

8. Discussion and Possible Action Regarding a Change in Plan Commission Meeting Dates.

The commission members discussed the possibility of meeting twice per month on the 1st and 3rd Tuesday instead of monthly on the 1st Tuesday following the first Common Council meeting of the month. Commission members wanted to wait to see what the Policy Ad Hoc Committee suggests.

9. General Items

The city is working on the issue of temporary signs that are in violation of city ordinances.

10. Next Meeting Date – Wednesday, April 6, 2016 at 6:00 p.m.

The next meeting will be on Wednesday, April 6, 2016 at 5:00 p.m.

11. Motion to Adjourn

Comm. Ostrowski moved to adjourn the March 15, 2016 meeting of the Plan Commission at 6:03 p.m.
DPW Director Robinson seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk