



AGENDA
City of Milton
Plan Commission
Tuesday, October 4, 2016
5:00 pm
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Plan Commission Minutes – September 6, 2016.**

Documents:

[09-06-2016 Plan Commission Minutes.pdf](#)

4. **Discussion and Possible Action Regarding a Site Plan for a Storage Shed at Kwik Trip, 1157 Gateway Drive.**

Documents:

[Memo - Kwik Trip Site Plan Review.pdf](#)
[Kwik Trip Site Plan.pdf](#)

5. **Discussion and Possible Action on Possible Change to Allow Nonprofit Clothing Recycle Bins.**

Documents:

[Memo - Recycle Clothing Bins.pdf](#)
[Sec. 78-683 - Conditional Uses.pdf](#)

6. **Discussion and Possible Action to Adjust Existing Water Main Easement Language.**

Documents:

[Memo - Adjust Existing Water Main Easement.pdf](#)
[Water Main Construction and Maintenance Easement - Pierce Farms.pdf](#)

7. **General Items**
8. **Next Meeting Date – November 1, 2016 at 5:00 p.m.**
9. **Motion to Adjourn**

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900,

710 S. Janesville Street, Milton, WI 53563.

Posted by Elena Hilby September 30, 2016 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

City of Milton
Plan Commission Minutes

9/6/2016 - Minutes

1. Call to Order

Mayor Welch called the September 6, 2016 meeting of the Plan Commission to order at approximately 5:00 p.m. Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Director of Public Works Howard Robinson, Comm. Ethel Himmel, Comm. David Ostrowski, Comm. Bob Seales, and Comm. Frank Green.

Excused: Ald. Jeremy Zajac.

Also Present: City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Comm. Ostroski moved to approve the agenda. Comm. Himmel seconded, and the motion carried.

3. Approval of Plan Commission Minutes – August 2, 2016.

Comm. Himmel moved to approve the minutes. Comm. Ostrowski seconded, and the motion carried.

4. Public Hearing, Discussion and Possible Action on Ordinance 2016-424: An Ordinance Amending Section 78-1966 of the Code of Ordinances of the City of Milton Concerning Political Message Signs.

Administrator Hulick reviewed the ordinance.

Mayor Welch opened the public hearing at 5:02 p.m. There were no speakers.

Mayor Welch closed the public hearing at 5:02 p.m.

DPW Director Robinson moved to recommend to the Common Council to approve Ordinance 2016-424. Comm. Himmel seconded, and the motion carried.

5. Public Hearing, Discussion, and Possible Action on Ordinance 2016-425: An Ordinance Creating Section 78-316(14) of the Code of Ordinances of the City of Milton Establishing Standards for Single-Family Dwellings.

Administrator Hulick reviewed the ordinance.

Mayor Welch opened the public hearing at 5:06 p.m.

Resident Lynda Clark of 1015 Brown Street spoke in support of this item.

Mayor Welch closed the public hearing at 5:08 p.m.

DPW Director Robinson moved to recommend to the Common Council to approve Ordinance 2016-425 with the change to 14(h) to replace the word "concrete" with "cementitious" and add EIFS to the material list. Comm. Ostrowski seconded, and the motion carried.

6. Public Hearing, Discussion and Possible Action on the Rezoning of Land Located at 1115 E. High Street to M2-PUD.

Administrator Hulick reviewed this item.

Mayor Welch opened the public hearing at 5:19 p.m.

Residents Frank and Judy Bua of 1155 E. High Street asked for a definition of PUD.

Mayor Welch continued the public hearing at 5:28 p.m until the October 4, 2016 Plan Commission meeting.

No action was taken on this item.

7. AMENDED - Discussion and Possible Action on a Site Plan Review for Fjord/Ox Firearms, 385 Vincent Street

DPW Director Robinson reviewed this item. Comm. Himmel moved to approve the proposed site plan for Fjord Industries/Ox Firearms, 385 Vincent Street. Comm. Ostrowski seconded, and the motion carried.

8. General Items

9. Next Meeting Date – October 4, 2016 at 5:00 p.m.

10. Motion to Adjourn

DPW Director Robinson moved to adjourn the meeting of the Plan Commission at 5:30 p.m. Comm. Ostrowski seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk



Department of Public Works

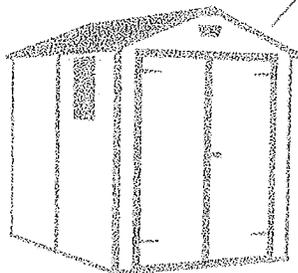
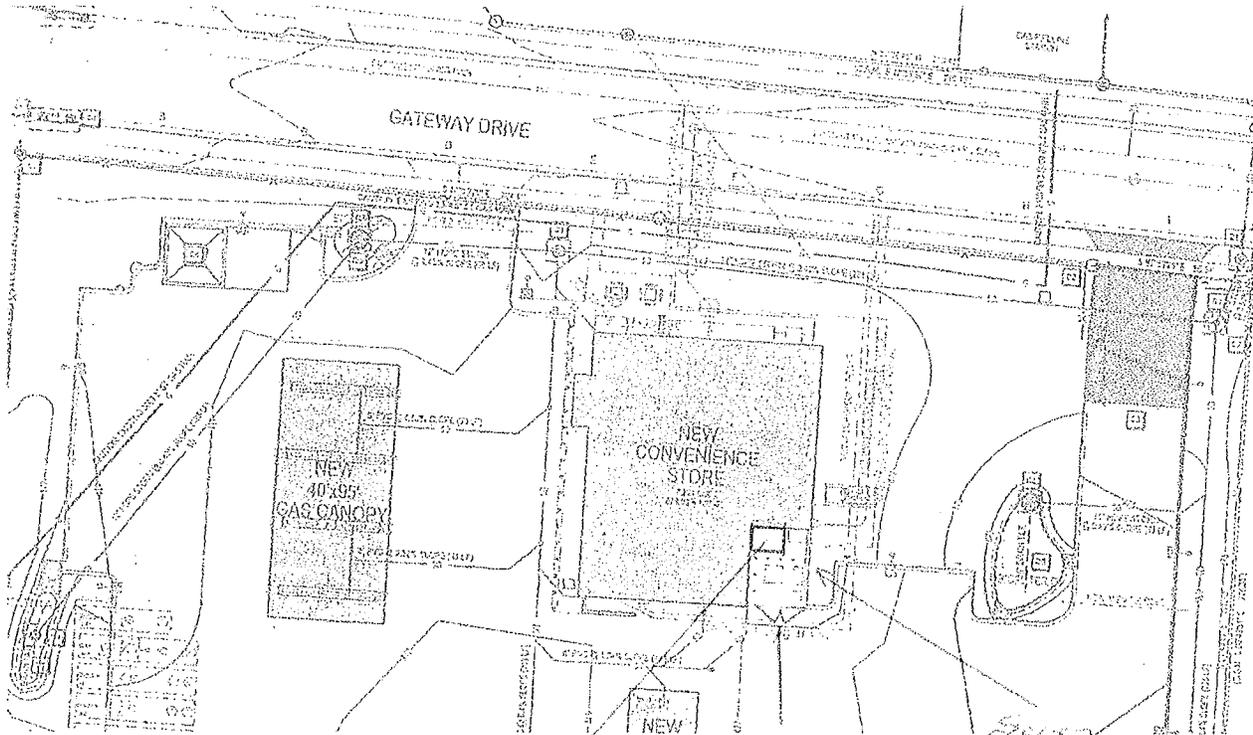
To: Mayor Welch, Milton Plan Commission
From: Howard Robinson, Director of Public Works
Date: October 4, 2016
Subject: Discussion and Possible Action Regarding a Site Plan for a Storage Shed at Kwik Trip, 1157 Gateway Drive.

Summary

Kwik Trip has submitted a site plan review to allow for the construction of an outdoor storage shed to the rear of their existing building. The property is located at 1157 Gateway Drive. The storage shed meets city ordinance requirements. The shed will be located in an existing fenced area and not be visible to the public. The property is zoned B-2 so a site plan is required.

Recommendation

Public Works recommends approval of the site plan for a storage shed at Kwik Trip located at 1157 Gateway Drive.



Keter® Manor 6' x 8' Storage Building

Model Number: 7797128 ; Material: GRU 192507

Everyday Low Price:
 You Save: \$48.00 After Sale Price
 Sale Price Good Through 10-01-2016

** SHED'S LOCATION
 WILL NOT BE
 VISIBLE TO
 PUBLIC*

Description | Accessories | Specifications

Specifications

Product type: Outdoor Storage Building

Shelter Frame Type: Polypropylene resin

Frame Material: Polypropylene resin

Peak Height: 69.4 inch

Maximum Ground Snow Load: Wind and snow loads assume a securely anchored frame according to local building codes and ordinances. Local code requirements vary by location. Conformance to local codes is the responsibility of the purchaser

Maximum Roof Snow Load: Wind and snow loads assume a securely anchored frame according to local building codes and ordinances. Local code requirements vary by location. Conformance to local codes is the responsibility of the purchaser

Maximum Wind Resistance: Wind and snow loads assume a securely anchored frame according to local building codes and ordinances. Local code requirements vary by location. Conformance to local codes is the responsibility of the purchaser

Door Opening Dimensions: 51.6 inches

Interior Dimensions: 65.5 L x 67.4 W x 66.5 H inches

Storage Capacity: 267.4

Includes: Floor

Material: Resin

Weight: 195

Lockable: Yes

Assembly Required: Yes

Roof Color: Black

WALLS COLOR: LIGHT BEIGE

Floor Included: Yes



Department of Public Works

To: Milton Plan Commission
From: Howard Robinson, Director of Public Works
Date: October 4, 2016
Subject: Discussion and Possible Action to Adjust Existing Water Main Easement.

Summary

Currently, the City of Milton has an ordinance that allows recycle collection areas with a conditional use permit in properly zoned areas. Recycle clothing bins are not allowed as part of the ordinance.

A current business has a clothing recycle bin. Code Ordinance enforcement officials have notified the business that this is not allowed.

The business owner has indicated they would like some adjustment to be made in the current ordinance to allow clothing recycle bins. A possible change could be made to allow recycle clothing bins as a permitted use in the B-2 zoning district if an approved site plan is submitted. The clothing bins would also have to be a certified non-profit collection organization. The site plan would allow us to make sure setbacks, proper trash collection, screening, parking, etc. are maintained.

Recommendation

If the Plan Commission wants a change in the ordinance the changes can be submitted at a future meeting.

Sec. 78-683. - Conditional uses.

The following conditional uses shall be allowed only after issuance of a conditional use permit as prescribed by divisions 3 and 6, article II of this chapter:

- (1) Welding, sheetmetal, or blacksmith shops.
- (2) Wholesaling or warehousing.
- (3) Outdoor display. See subdivision II, division 6, article II of this chapter for specific conditional use requirements.
- (4) In-vehicle sales or service. See subdivision II, division 6, article II of this chapter for conditional use requirements.
- (5) Outdoor storage. See subdivision II, division 6, article II of this chapter for conditional use requirements.
- (6) Outdoor sales of cars, trucks, or other equipment. See subdivision II, division 6, article II of this chapter for specific conditional use requirements associated with outdoor display uses.
- (7) Vehicle repair and maintenance services. See subdivision II, division 6, article II of this chapter for specific conditional use requirements.
- (8) Wireless telecommunication towers and antennas.
- (9) Gasoline service stations.
- (10) Taverns.
- (11) Lumberyards.
- (12) Feed and grain dealers, grain storage.
- (13) Cooperatives, milk depots, meat packing.
- (14) Day care centers.
- (15) Publishing and printing.
- (16) All new buildings in excess of 50,000 square feet in gross floor area, and all additions to existing buildings which result in a total gross floor area of over 50,000 square feet. See subdivision II, division 6, article II of this chapter for specific conditional use requirements.
- (17) Wineries issued a "Class B" license pursuant to Wis. Stats. § 125.51(3)(am) for the consumption of wine by the glass or in open containers on the premises, and for the sale of wine in the original package or container to be consumed off the premises.
- (18) Breweries issued a brewer permit by the Wisconsin Department of Revenue pursuant to Wis. Stats § 125.29, and wholesalers issued a license pursuant to Wis. Stats. § 125.28.
- (19) Brew pubs combining a restaurant use with a brewing facility.
- (20) Self-service recycling centers and facilities storing recycling materials not generated by use of the same property. This does not permit containers, the purposes of which are to accept and hold items of clothing.

(21) K—12 schooling.

(Code 1968, § 9.36(3); Ord. No. 252, § 1, 2-20-2007; Ord. No. 269, 2-25-2008; Ord. No. 302, 12-15-2009; Ord. No. 371, § I, 3-12-2013; Ord. No. 392, § V, 6-17-2014)



Department of Public Works

To: Milton Plan Commission
From: Howard Robinson, Director of Public Works
Date: October 4, 2016
Subject: Discussion and Possible Action to Adjust Existing Water Main Easement.

Summary

Currently the City has an existing water main easement that would allow a water main to be installed from Parkview Drive to the water tower on Rogers Street. This facility is requiring an upgrade to the electric power at the water tower to supply the new generator and pressure station at the water tower. To accommodate this upgrade, the easement language would need to be changed to allow Alliant to install a new electric line to the water tower from Parkview Drive. The current electric sources on Rogers Street would not be adequate for the equipment upgrades.

Recommendation

Public Works is asking for approval of the change in the easement to allow electric line/utility installation.

**WATER MAIN CONSTRUCTION AND
MAINTENANCE EASEMENT**

This Easement, made by **Pierce Farms, Incorporated**, Grantor, conveys a permanent water main easement, as described below, to the City of Milton, Grantee, for good and valuable consideration:

A permanent water main easement including for such purpose the right to operate necessary equipment thereon, and the right of ingress and egress to maintain said water main. Said easement consists of the Grantor's interest in the following described parcel of land:

That part of the Southwest quarter and part of the Southeast quarter of Section 34, Township 4 North, Range 13 East, Milton Township, Rock County, Wisconsin, described as follows:

Beginning at the center of Section 34; thence North 87 degrees 46 minutes 17 seconds West along the North line of the Southwest Quarter of said Section 34, 318.17 feet; thence South 02 degrees 12 minutes 57 seconds West, 20.00 feet; thence South 87 degrees 46 minutes 17 seconds East, 318.12 feet; thence South 87 degrees 31 minutes 40 seconds East 544.41 feet; thence South 02 degrees 26 minutes 16 seconds West, 122.74 feet to a point on the centerline of Parkview Drive; thence North 24 degrees 12 minutes 05 seconds East along the centerline of Parkview Drive, 153.66 feet to the intersection with the North line of the Southeast quarter of said Section 34; thence North 87 degrees 31 minutes 40 seconds West along the North line of said Southeast quarter, 601.41 feet to the point of beginning.

RETURN TO:

Attorney Kim Roegner
Consigny Law Firm, S.C.
303 East Court Street
Janesville, WI 53545

WWUP 00046
(Parcel Identification Numbers)

Further, Grantor conveys a temporary construction easement as described below to Grantee for good and valuable consideration.

A temporary construction easement for the purpose of installing a water main. This easement is to terminate upon the completion of the construction and installation of the water main. Said easement consists of the Grantor's interest in the following described parcel of land:

That part of the Southwest quarter and part of the Southeast quarter of Section 34, Township 4 North, Range 13 East, Milton Township, Rock County, Wisconsin, described as follows:

Commencing at the Center of Section 34; thence North 87 degrees 46 minutes 17 seconds West along the North line of the Southwest Quarter of said Section 34, 318.17 feet; thence South 02 degrees 12 minutes 57 seconds West, 20.00 feet to the point of beginning; thence South 87 degrees 46 minutes 17 seconds East, 318.12 feet; thence South 87 degrees 31 minutes 40 seconds East, 544.41 feet; thence South 02 degrees 26 minutes 16 seconds West, 122.74 feet to a point on the centerline of Parkview Drive; thence South 24 degrees 12 minutes 05 seconds West along the centerline of Parkview Drive, 200.28 feet; Thence North 65 Degrees 47 Minutes 55 Seconds West, 63.00 Feet; Thence North 24 Degrees 12 Minutes 05 Seconds East, 275.00 Feet; Thence North 87 Degrees 31 Minutes 40 Seconds West, 513.56 Feet; Thence North 87 Degrees 46 Minutes 17

Seconds West, 318.05 Feet; Thence North 02 Minutes 12 Minutes 57 Seconds East, 30.00 Feet to the Point of Beginning.

See Attached Easement Exhibit showing the parameters of both the permanent and temporary easements.

Dated this ____ day of _____, 2015.

PIERCE FARMS, INC.

By: _____
Michael S. Pierce
Title: _____

Subscribed and sworn to before me
this ____ day of _____, 2015.

Notary Public, State of Wisconsin
My commission expires: _____

This document was drafted by
Attorney Kim Roegner
Consigny Law Firm, S.C.
303 East Court Street
Janesville, WI 53545

