



AGENDA

City of Milton

Parks & Recreation Commission

Monday, September 16, 2019

6:00 p.m.

MILTON CITY HALL

Conference Room

710 S. Janesville Street

1. Call To Order

2. Approve Agenda

3. Approval Of Minutes - August 19, 2019

Documents:

[PARKS AND RECREATION COMMISSION MINUTES 08-19-2019.PDF](#)

4. 2019 Work Plan

a. *Update, Discussion, And Possible Action On Story Gardens Project At The Milton Public Library*

5. Update On Painting Of Goodrich Square Splash Pad

Documents:

[MEMO - SPLASH PAD PAINTING.PDF](#)

[GOODRICH PARK - SPLASH PAD - MILTON WI - REPAINTING QUOTE.PDF](#)

6. Discussion On How Park Fund Dollars Can Be Used

7. Discussion And Possible Action On 2020 Work Plan

Documents:

[2019 PARKS AND RECREATION COMMISSION WORK PLAN.PDF](#)

8. General Items

9. Set Next Meeting Date

10. Motion To Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at

the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, September 13, 2019

**City of Milton
Parks & Recreation Commission
August 19, 2019**

Call To Order

Administrative Services Director Inga Cushman called the August 19, 2019 meeting of the Parks & Recreation Commission to order at 6:01 p.m.

Present: Ald. Jerry Elsen, Annette Smith, James Bostwick, Andrea Chistianson, Lee Ann Hare, and Karen Reed.

Also Present: Dick Fry, Mike Fredrick, and Administrative Services Director Inga Cushman.

Director Cushman asked for nominations for a chairperson for the August 19, 2019 meeting.

Comm. Reed nominated Comm. Bostwick as the chair for the meeting. Comm. Smith seconded, and the motion carried.

Approve Agenda

Comm. Christianson motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

Approval Of Minutes - July 15, 2019

Comm. Hare motioned to approve the minutes. Comm. Smith seconded, and the motion carried.

Discussion And Possible Action On Construction Of Pavilion At Veterans Park

D. Fry and M. Fredrick provided an update to the commission on fundraising and construction.

Discussion And Possible Action On Addition Of Permanent Tables At Splash Pad

Comm. Smith motioned to order no more than six tables, three rectangle and three square with one in each design being accessible, at a cost not to exceed \$7,010. Comm. Reed seconded, and the motion carried.

2019 Work Plan

a. Discussion And Possible Action On Crossridge Park Prairie Seed Collection

The commission discussed the details for the Crossridge Park Prairie Seed Collection.

b. Discussion And Possible Action On Tails N Trails Dog Park Clean Up

The commission discussed the details for the Tails n Trails Dog Park Clean Up.

General Items

The commission requested discussion on the 2020 work plan be on the next agenda.

The commission would also like more information about what the park fund can be used for.

Comm. Bostwick asked that the City notify him when the new disc golf baskets will be installed so he can coordinate with his disc golf contact in Madison.

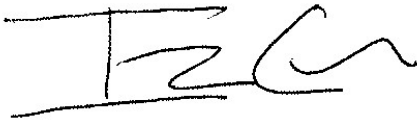
Set Next Meeting Date

The next meeting of the Parks & Recreation Commission will take place on September 16, 2019 at 6 p.m.

Motion To Adjourn

Comm. Hare motioned to adjourn the August 19, 2019 meeting of the Parks & Recreation Commission at 6:48 p.m. Comm. Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'IC' followed by a stylized flourish.

Inga Cushman
Administrative Services Director



Office of the City Administrator

To: Mayor Welch, Common Council Members
From: Al Hulick, City Administrator
Date: September 17, 2019
Subject: Discussion and Possible Action Regarding the Acceptance of a Quote to Repaint the Splash Pad.

Summary

The City of Milton received a quote from Masse's Floor Coatings, LLC to repair and repaint the decking at the splash pad in the amount of \$33,385.00. The decking consists of the apparatus area and portions of the concrete bordering the apparatus area. The decking area has not been painted or touched up since the Splash Pad was originally constructed in 2013. In addition to painting the area, the contractor will also make minor repairs within the concrete that have been damaged over time.

The rationale for repainting the Splash Pad decking on a routine basis is twofold. First, over time the paint fades and becomes less vibrant. However, more importantly, over time the abrasion included within the specialty paint wears off, and becomes a safety slipping hazard in wet conditions.

The product used is a urethane deck coating that is more than paint. It provides color, protectant, and an abrasive surface that mitigates slipping and the buildup of mildew. Typically this type of paint holds its vibrancy longer than its abrasion, which typically lasts 5 years. Public Works went out on several occasions this summer to power wash the decking in order to remove any slippery mildew spots.

Funding for this will be provided through the 2019 Capital Fund and a portion (\$5,000) will be reimbursable through the 2019 CVMIC Safety Grant.

Masse's Floor Coatings, LLC was the original contractor who painted the Splash Pad in 2013. At that time the cost to originally paint the Splash Pad was \$44,000.

Recommendation

The City Administration recommends the Common Council approve the quote by Masse's Floor Coating, LLC to repair and repaint the Splash Pad in an amount not to exceed \$33,385.00.

MASSE'S FLOOR COATINGS, LLC

1855 Enterprise Drive
De Pere, WI 54115
(920) 336-7332 Phone
(920) 336-7442 Fax
www.massesinc.com

September 10th, 2019

Quote #JM19-0129

Attn: Mr. Howard Robinson

Re: 3,098 SF Splash Deck
Goodrich Park
430 East High St.
Milton, WI 53563

For the Sum of \$33,385.00, Masse's Floor Coatings, Inc. will furnish all equipment, labor, and material to perform the following scope(s) of work:

Tough Coat Splash Pad Coating, Scope of Work:

- Prep surface per manufacturers recommendations.
- Install Urethane Deck Coating Flooring System per Manufacturers Specifications.

Project Notes:

- Pricing is based on (4) - 5 Day Phases; should less phases be required a deduct of \$1,500.00 may be applied per phase.
- Water must be shut off prior to arrival for coating installation.
- Flooring will follow existing contour of substrate; should pitching be required sum of bid may change. Does not include any Removal and/or Grout in this proposal.
- Masse's Floor Coatings is a 33% Woman Owned Business.
- Prices do NOT reflect union or prevailing wages.

Condition Notes:

1. Power (i.e. 3 – 20 Amp Circuits need to be provided at minimum to efficiently complete work), water, permanent lighting and/or equivalent, and dumpster to be provided by Owner/GC.
2. All leaks, water, oil, product etc. must be stopped by Owner and/or GC.
3. Work area must be cleared of all movable equipment, materials, etc. Work area must also be kept free of all traffic until 24 hours after work is completed.
4. Each floor coating will follow existing contour and will cure in 12 hrs.
5. Nights (after 5 pm), Weekends (Friday after 5pm – Mon morning 5am), and Holiday installation may require overtime labor costs.
6. Price includes normal mechanical preparation and does not reflect special removal procedures required for curing membranes.
7. Foodstuffs contamination by odor of products used during floor installation shall not be the responsibility of the installer.

8. It is the Owner's / GC's responsibility to guarantee that all material delivered to the job site must be stored in a dry, warm (55°) location.
9. It is the Owner's / GC's responsibility for the security of all materials on-site that are supplied by Masse's Flooring Coatings, LLC.
10. It is the Owner's / GC's responsibility to guarantee that the floor temperature must be at a minimum of 55° prior to our arrival, during the project, and a minimum of 24 hours after.
11. Heating and ventilation system to be installed a minimum of two (2) weeks prior to our arrival.
12. The price includes providing a floor coating that is designed to follow the contour of the floor unless noted otherwise.

GENERAL CONDITIONS:

This proposal contains specific and general conditions. These conditions are necessary to define our scope of work, regulate our costs, and assure the best installation possible. Failure by owner to adhere to any of these conditions may cause additional costs to be incurred by MASSE'S (herein to be referred to as the said contractor). These costs for additional labor, equipment, materials or services incurred will be charged at the contractor's usual respective markup.

WINTER CONDITIONS:

Upon delivery of our material to any job site, MASSE'S requires that a warm (55°), dry location be provided for the storage of all material. It is crucial that any liquids remain at room temperature. Please contact MASSE'S to inform them if this condition cannot be met. Installation areas should also be kept at a minimum of 55°. Please note that MASSE'S does have cold cure material available. Please contact MASSE'S for further information.

LIMITED WARRANTY:

MASSE'S will warranty this product to be free from defects in material and workmanship under normal use and service for a period of one year from the date of installation. MASSE'S sole liability shall be limited to replacing or repairing this product if, within warranty period it:

- A. Becomes disbonded from substrate.
- B. Becomes chemically eroded by chemicals within the specifications range of the flooring material.
- C. Cracking other than where substrate has cracked.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. MASSE'S FLOOR COATINGS, LLC. SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR OTHER DAMAGES OF ANY KIND. THIS WARRANTY SHALL NOT BE EXTENDED, ALTERED OR VARIED EXCEPT BY A WRITTEN INSTRUMENT SIGNED BY **MASSE'S FLOOR COATINGS, LLC.**

SAFETY PROGRAM

MASSE'S is committed to Safety and has an established Employee Safety Program. We will be happy to submit a copy of Company Policy for your review; any Questions PLEASE contact us.

TERMS

MASSE'S will be responsible for holding the above quoted price for a period of 60 days from the date provided on this quotation. If a written Purchase Order Number is provided to MASSE'S within 30 days of the date on this quotation, MASSE'S will hold the quoted price for 90 days from the date the purchase order was written.

MASSE'S reserves the right to invoice up to 10% of the total project value stated on this quotation if said project is cancelled or postponed by the customer within 1 week of agreed start date provided.

Submitted by,

John Moen
Masse's Floor Coatings, LLC



City of Milton

Parks & Recreation Commission

2019 Work Plan

MISSION

The Parks and Recreation Commission oversees development of new, and maintenance of existing, indoor and outdoor recreational facilities owned by the City of Milton. The commission strives to provide quality recreation opportunities at city parks and facilities that serve people of all ages and abilities.

2018 PROJECT REVIEW

- Crossridge Park
 - Hosted the Annual Prairie Seed Collection – October 13, 2018
- Milton Public Library Outdoor Space – Story Gardens
 - Continued working with a subcommittee and landscape architect on the design.
- Tree City USA Designation
 - Recommended approval of the Arbor Day Proclamation to the Common Council – February 19, 2018
 - Hosted an Arbor Day Observance event
 - Completed the application for Tree City USA Designation
 - Recommended approval to the Common Council of a resolution authorizing the submittal of a 2018 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
 - Continued current tree replacement program in parks.
- Milton Area Veterans Memorial
 - Placed additional bricks at the memorial
 - Assisted with the 1st Annual Active Duty Military Honor Holiday Tree

2019 PARKS & RECREATION COMMISSION PLANNED PROJECTS AND ACTIVITIES

- Bike Racks
 - Designate locations and select a style for bike racks in the City of Milton
 - Place an order for the bike racks and install.
 - **Update: Two bike racks were ordered and will be installed at North Goodrich Park and South Goodrich Park**
- Crossridge Park
 - Host the Annual Prairie Seed Collection – October 19, 2019
- King Park
 - Add 2 baskets to the disc golf course in the 3 acre wooded area.
 - **The locations for the new baskets was approved by the Parks & Recreation, and staff will install.**
- Milton Area Veterans Memorial

- Continue Annual Active Duty Military Honor Holiday Tree.
- Place bricks at the memorial prior to Memorial Day, 4th of July, and Veterans Day.
 - **Update: The first orders of the year were submitted to Pechmann Memorials to be placed by Memorial Day. Another order was submitted to Pechmann Memorials to be placed by the 4th of July.**
- Milton Public Library Outdoor Space – Story Gardens
 - Continue work on the design, fundraising, and construction.
 - **Update: A new ramp design was developed by the City Engineer. Work will hopefully start in the fall and be finished in the spring. A grant was received for the installation of garden beds. This work is planned for the spring as well.**
- Tails n Trails Dog Park
 - Host Annual Clean Up – April 27, 2019
 - **Update: Rescheduled for September 14, 2019, 10 a.m. to noon due to the weather on April 27, 2019.**
- Tower Hill Park Improvements
 - Add a path to the playground equipment from the sidewalk for accessibility.
 - **Update: Completed April 2019.**
- Water Tower Park
 - Add additional playground equipment to the park.
 - **Update: The playground equipment was delivered and will be installed this by staff.**
- Trail connecting Crossridge Park to Schilberg Park
 - Continue discussions on this project as shown in the Comprehensive Plan as development in the area continues.
- General park maintenance as documented in previous park surveys.
- Tree City USA Designation
 - Recommend approval of the Arbor Day Proclamation to the Common Council
 - Host an Arbor Day Observance event – April 27, 2019
 - **Update: This will be rescheduled for the fall.**
 - Complete application for Tree City USA Designation
 - Recommend approval to the Common Council of a resolution authorizing the submittal of a 2020 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
 - Continue current tree replacement program in parks.
 - **Update: Received 2019 Urban Forestry Grant from the Wisconsin Department of Natural Resources.**

MILTON PARKS & RECREATION COMMISSION MEMBERS

Ryan Peterson, Chairperson	Ald. Jerry Elsen
James Bostwick	Andrea Christianson
Lee Ann Hare	Karen Reed
Annette Smith	David Snow
Ty Knudsen, Milton High School Representative	Howard Robinson, Director of Public Works (Ex-Officio)