

MILTON PUBLIC LIBRARY
MILTON, WI 53563

BOARD OF TRUSTEES
August 6, 2018
6:30 p.m.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: July 2, 2018
4. Approval of Expenditures for July, 2018
5. Director's Report:
 - a. President's Report on ALS activities
6. New Business:
 - a. Fundraising Report
7. General Items
8. Next meeting: Wednesday, September 10, at 6:30 p.m.
9. Motion to Adjourn

Adjournment.

***Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street,, Milton, WI 53563*

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES**

July 2, 2018

Call to Order: The meeting was called to order at 6:30 p.m. by President Bill Wilson. Present: Wilson, Rose Stricker, Deb Dean, Tim Schigur, Director Lisa Brooks, Annette Smith, Teen Rep Erin Swope, Jen Schuetz and Theresa Rusch

Absent: None

Approval of Agenda: Stricker moved approval of the agenda, seconded by Schigur. Motion approved unanimously.

Approval of Minutes: Smith moved approval of the minutes of the meeting of June 2, 2018, as distributed, seconded by Schigur. Motion approved unanimously.

Approval of Expenditures: Routine expenditures for the month. Schuetz moved approval of expenditures; Smith seconded. Motion approved unanimously.

Director's Report: – Hired Cassie Anderson for library position. There was a nice turnout for Milton Mayhem, the citywide scavenger hunt held at the MPL with 10 teams and over 100 people. Facebook advertisements are a great bang for the buck for advertising library events. Wilson attended the Josiah presentation and said it was well done. Library staff offered 40 programs in June, both in and outside the library, reaching 2,415 people.

Arrowhead Library System Report: The new PR representative for ALS is working on a remake of the ALS website. The Public Library System committee identified two models of library systems they would like to explore. Brooks will ask for electronic copies to share with the MPL. Preparation for the 2019 budget is beginning.

New Business

Annual Meeting: Election of Officers - Stricker nominated Annette Smith for President, seconded by Schigur. Motion passed unanimously. Smith nominated Tim Schigur for Vice President seconded by Schuetz. Motion passed unanimously. Schigur nominated Deb Dean for Secretary, seconded by Stricker. Motion passed unanimously.

General Items: None

Adjournment

Smith moved adjournment and Stricker seconded the motion. The motion was approved unanimously and the meeting was adjourned at 6:48 p.m.

Next meeting: Monday, August 6 at 6:30 p.m.

Respectfully Submitted,
Deborah Dean

**Library Expenditures
July 2018**

Amazon: \$526.26
Books, AV, Supplies

Baker & Taylor \$5,170.20
Books (June/July total)

Corp. Bus. Serv. \$44.79
Copier

Facebook: \$38.65
Advertisements

USPS \$21.20
Postage

DIRECTOR'S REPORT

PROGRAMMING & ACTIVITIES

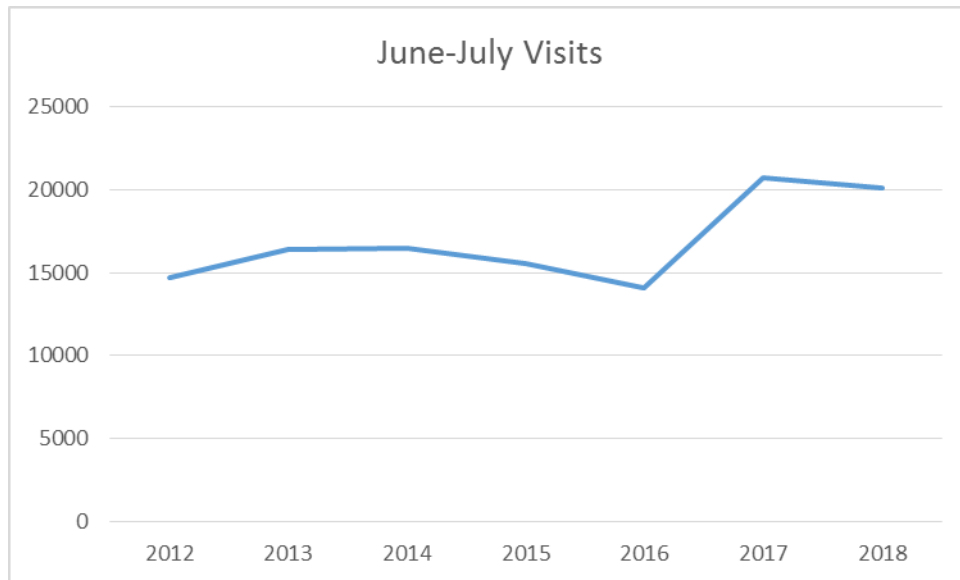
Our Summer Reading statistics for June and July:

2017

20,696 Door Count
3,122 Program Attendance
79 Programs offered

2018

20,659 Door Count
3,210 Program Attendance
102 Programs offered



Children

July 2	Meet Ya' at the Park Storytime	15
July 2	SPARK: Watermelon Day	14
July 6	Master Plessel Self Defense	29
July 10	SW Toddlers	10
July 10	SPARK: Portable Green Screens	12
July 11	SW 3s	10
July 11	SW 4s & 5s	18
July 11	Storytime	64
July 11	SPARK: Tweens Who Code	12
July 17	Meet Ya' at the Park Storytime	37
July 17	SPARK: No-Bake Treats	6
July 18	YMCA Visit	13
July 18	Storytime	43

Teens

July 2	TAB	5
July 5	Book Speed Dating	7
July 5	Afterhours @ the Library	7
July 12	The SPARK: Healthy Snacks	9
July 18	Tweens Who Code	11
July 19	The SPARK: Mini Battle Bots	4

July 7 **Garden Walk** 200

Adults

July 16	Christmas Pinecones	4
July 17	Mystery Book Club	10
July 30	Personal Smore Pot	4
July 1-31	One-on-One	4
July 1-31	Proctoring	2

UPCOMING

September 10 – Library Board Meeting
October 1 - Library Board Meeting

FUNDRAISING UPDATE

A total of \$2 million was raised for the library's \$3.1 million renovation expansion. The City of Milton contributed \$900,000 towards the project and fronted approximately \$700,000 until the remaining pledges were paid. The \$700,000 was to be paid back to the City in two installments.

The first payment of \$400,000 to the city was completed in 2018. The remaining \$300,000 is due in 2020. Assuming a portion of the pledges will not be paid off, we are estimating a shortfall of \$175,000.

Strategies to raise the \$175,000 include asking those who have already pledged to donate one or two more installments, host a "close out the books" fundraising event, send a library and fundraising update to our largest donor (they have already shown interest in helping out more), and visit new businesses as well as those who haven't given yet.