



AGENDA  
City of Milton  
Common Council Meeting  
Tuesday June 4, 2019  
6:00 PM  
MILTON CITY HALL  
Council Chambers, 710 S. Janesville Street

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Approval of Agenda**
3. **Pledge of Allegiance**
4. **Public comments regarding items which can be affected by Council Action**  
Presenters must sign in with the City Clerk in order to speak.
5. **Tree City USA Award Presentation**
6. **Approval of the Consent Agenda**
  - a. **Action Regarding the Close Out of the Residential Exterior Improvement Program Grant for 31 East Basswood Lane**

Documents:

[Project Close Out - Pam Snow, 31 E. Basswood Lane.pdf](#)

- b. **Approval of Common Council Meeting Minutes - May 21, 2019**

Documents:

[Common Council Minutes 5-21-19.pdf](#)

7. **Discussion and Direction Regarding a Site Plan for a Pavilion at Veteran's Park**

Documents:

[Memo - Veterans Park Pavillon Site Plan.pdf](#)  
[Veterans Park Aerial View and Setbacks.pdf](#)  
[Veterans Park Architectural Drawings.pdf](#)  
[Veterans Park Lot Dimensions.pdf](#)

8. **Discussion and Possible Action Regarding Ordinance #464 Regulating Building Construction**

Documents:

[Memo - Commercial Building Inseptions.pdf](#)

[Ordinance 464 - Regulating Building Construction - Sections 10-211 \(electrical code\) and 10-251 \(plumbing code\).pdf](#)

**9. Discussion and Possible Action Regarding Ordinance #462 Regulating Commercial Building Inspections in the City of Milton**

Documents:

[Ordinance 462 - Regulating Commercial Building \(final\).pdf](#)

**10. Discussion and Possible Action Regarding a Contract with General Engineering to Perform Commercial Building Inspections in the City of Milton**

Documents:

[General Engineering - Commercial Building Inspections Contract.pdf](#)

**11. Discussion and Possible Action Authorizing the Submittal of an Application for Delegated Municipality Authority with the Wisconsin Department of Safety and Professional Services**

Documents:

[Delegation Application.pdf](#)

**12. Discussion and Possible Action Regarding Resolution 2019-15 Establishing A New Fee Schedule for Building Permits**

Documents:

[Resolution 2019-15 Permit Fee Changes.pdf](#)  
[Permit Fee Changes Redline.pdf](#)

**13. Discussion and Possible Action on Adopting the Preliminary Public Works Resolution 2019-16 Concerning the Assessment of Sanitary Sewer Mains and Curb and Gutter Replacement for the Windsor Court and Front Street Public Works Improvement Projects.**

Documents:

[Memo - Resolution 2019-16.pdf](#)  
[Resolution 2019-16 - Preliminary Windsor Ct and Front St Sanitary Main Installation and Curb and Gutter Replacement.pdf](#)  
[Resolution 2019-16 Project Location Map.pdf](#)

**14. Discussion and Possible Action Regarding Employee Handbook and Policy Manual Updates**

Documents:

[Memo - Employee Handbook and Policy Manual Updates.pdf](#)  
[DRAFT 2019 Employee Handbook and Policy Manual.pdf](#)

**15. Discussion and Possible Action Regarding City Hall Job Description Updates**

Documents:

[Memo - City Hall Job Description Updates.pdf](#)  
[Administrative Services Director Job Description.pdf](#)  
[City Administrator Job Description.pdf](#)  
[City Clerk Job Description.pdf](#)  
[Finance Director - Treasurer Job Description.pdf](#)  
[Utility Billing Clerk 2019 Job Description.pdf](#)  
[Administrative Assistant Job Description.pdf](#)

**16. Discussion and Possible Action Regarding Ordinance #466 Updating the City of Milton Code of Ethics**

Documents:

[Memo - Ordinance 466 Updating the City of Milton Code of Ethics.pdf](#)  
[Ordinance 466 - Council Ethics.pdf](#)  
[Ordinance 466 - Council Ethics - Redline Version.pdf](#)

**17. Discussion and Possible Action Regarding Ordinance #465 Regulating Domestic Animals in Milton Cemetery**

Documents:

[Memo - Ordinance 465 - Cemetery Pets.pdf](#)  
[Ordinance 465 - Regulating domestic animals in cemetery 5.15.19.pdf](#)

**18. Discussion and Possible Action Regarding a Forfeiture Schedule for Fire Prevention Standards**

Documents:

[Forfeiture Schedule Sec. 2-684\(e\), Failure To Comply With Fire Prevention Standards.pdf](#)

**19. Discussion and Possible Action Regarding Scheduling of July 2, 2019 Common Council Meeting**

**20. General Items**

- a. Committee Reports**
- b. Staff Reports**
- c. Team Building Exercise.**

**21. Next Meeting ~ June 18, 2019**

**22. Motion to Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Leanne Schroeder May 31, 2019 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

