

MILTON PUBLIC LIBRARY
MILTON, WI 53563

BOARD OF TRUSTEES
June 4, 2018
6:30 p.m.

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of Minutes: May 7, 2018
4. Approval of Expenditures for June 2018
5. Director's Report:
 - a. President's Report on ALS activities
6. New Business:
7. General Items
8. Next meeting: Wednesday, July 2, 2018
9. Motion to Adjourn

***Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street., Milton, WI 53563*

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
May 7, 2018**

Call to Order: The meeting was called to order at 6:34 p.m. by President Bill Wilson. Present: Wilson, Rose Stricker, Tim Schigur, Director Lisa Brooks, Annette Smith, Jen Schuetz, Teen Rep Erin Swopes.

Approval of Agenda: Smith moved approval of the agenda, seconded by Stricker. Motion approved unanimously.

Approval of Minutes: Schigur moved approval of meeting minutes of April 2nd and 18th, 2018, as distributed, seconded by Schuetz. Motion approved unanimously.

Approval of Expenditures: Routine expenditures for the month. Brooks noted the purchase of a maintenance plan for the Children's Area bank tube. Smith moved approval of expenditures; Schigur seconded. Motion approved unanimously.

Director's Report: New Youth Services and Technology Coordinator position approved by city council at May 1 meeting. Food Truck Rally was a success with approximately 500 attending.

Arrowhead Library System Report: Wilson reported ALS is solvent and has created a fund balance. Rock County library usage looks great. Milton Library and Bill Wilson participated in WAPL conference.

New Business: No new business.

General Items: Erin Swope reported that the TAB Lope registration begins soon. Chipotle fundraiser is scheduled for June 26. Currently planning a Murder Mystery Night in August. Board discussed including NorthLeaf Winery at next food truck rally.

Adjournment

Stricker moved adjournment and Smith seconded the motion. The motion was approved unanimously and the meeting was adjourned at 7:20 p.m.

Next meeting: Monday, June 4, at 6:30 pm.

Respectfully Submitted,
Lisa Brooks

Library Expenditures
May 2018

Amazon: Books & AV, Supplies	\$707.59
Baker & Taylor Books	\$1520.89
Corporate Bus. Services	\$22.17
Facebook: Advertisements	\$37.38
Hedberg Public Library Disc Resurfacing	\$74.40
Hometown News Courier 3 Year Sub.	\$55.00
JAX Custom Printing Summer Brochures	\$391.41
Scholastic, Inc. Books	\$57.00

DIRECTOR'S REPORT

PROGRAMMING & ACTIVITIES

I attended the following meetings: city council, library staff, and city department head.

Jayne and Ashlee visited all Milton grade and middle schools in May and early June to promote the Summer Reading Program. Brochures were also sent to every student in the school district.

The May Food Truck Rally drew approximately 500 people and raised \$1,500 for the library renovation fund.

The library received 28 applications for the Youth Services and Technology position. We will be interviewing 6 applicants.

ACTIVITIES

Children's

May 1	SPARK: Smoothies	11
May 2	Storytime	42
May 2	SW 4s & 5s	20
May 2	SW 3s	9
May 2	MHS Ag Program	25
May 8	SW 4K	81
May 9	YMCA 4K	34
May 9	Storytime	48
May 9	YMCA Daycare	12
May 11	Creative Begin. 4K	17
May 11	NIS	24
May 11	Toddler STEAM	43
May 16	SW 4s + 5s	18
May 16	SW 3s	9
May 16	Storytime	45
May 17	East Visit 2 nd	69
May 17	SW Toddlers	5
May 17	East Visit 3rd	69
May 17	East Visit K	86
May 17	East Visit 1st	71
May 18	UMC 4K	29
May 18	SPARK: Harmony K	68

Teens

May 5	YouPaint	8
May 15	MECAS	8
May 16	MAYC	6
May 22	TAB	10

Adults

May 1	Recipe Club	4
May 14	NAMI Presentation	22
May 14	SPARK: Kit. Litho.	5
May 15	Basic Jewelry	4
May 15	Mystery Book Club	13
May 1-31	Proctoring	6

UPCOMING

July 2 – Library Board Meeting

August 6 – Library Board Meeting