

**MILTON PUBLIC LIBRARY  
MILTON, WI 53563**

**BOARD OF TRUSTEES  
April 2, 2018  
7:00 p.m.**

## **AGENDA**

1. Call to order
2. Approval of Agenda
3. Approval of Minutes: March 5, 2018
4. Approval of Expenditures for April 2018
5. Director's Report:
  - a. President's Report on ALS activities
6. New Business
  - a. Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility re: employee hours adjustment.
  - b. Reconvene into open session for discussion and possible action(s) on recommended hours adjustment.
7. General Items
8. Next meeting: Monday, May 7, at 6:30 p.m.
9. Motion to Adjourn

*\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street., Milton, WI 53563*

**PROCEEDINGS OF THE  
MILTON PUBLIC LIBRARY  
BOARD OF TRUSTEES  
March 5, 2018**

**Call to Order:** The meeting was called to order at 6:33 p.m. by President Bill Wilson. Present: Wilson, Annette Smith, Rose Stricker, Deb Dean, Jen Schuetz, Director Lisa Brooks and Linda Clark, Teen Rep Erin Swopes  
Absent: Tim Schigur,

**Approval of Agenda:** Smith moved approval of the amended agenda, seconded by Stricker. Motion approved unanimously.

**Approval of Minutes:** Clark moved approval of the minutes of the meeting of December February 5, 2018, as distributed, seconded by Schuetz. Motion approved unanimously.

**Approval of Expenditures:** Routine expenditures for the month. Clark moved approval of expenditures; Smith seconded. Motion approved unanimously.

**Director's Report:** – Attendance is slower ; typical for this time of year. Summer programming is done. Inga Witscher from Wisconsin Public Television's "Around the Farm Table" will be here April 28. Food Truck Rally is May 6. Partnering with Milton House for a program in June. Milton Garden Guild will be hosting a Garden Walk to raise funds for the Story Garden.

**Arrowhead Library System Report:** Preparing annual report for ALS; Gale Course offerings through ALS including MPL. ALS welcomes new board member Eloise Eager from Evansville.

#### **New Business**

**Discussion and Possible Action: Milton College State Historical Sign Location – Request from Milton College re: a Historical Sign Location** - College Preservation Society needs permission to place marker on MPL grounds. Smith moved to authorize the Director and President to enter into discussions and approval of the placement of the sign. Schuetz seconded and the motion was approved unanimously.

**General Items:** TAB set rates for Library Lope. Summer program for teens - thinking of hosting a murder mystery party (roaring 20s).

#### **Adjournment**

Clark moved adjournment and Smith seconded the motion. The motion was approved unanimously and the meeting was adjourned at 6:53 p.m.

**Next meeting: Monday, April 2 at 6:30 p.m.**

Respectfully Submitted,  
Deborah Dean

**Library Expenditures**  
**April 2018**

**3Doodler:**

3D Pens for SPARK \$699.00

**Amazon:**

Books,AV, Office Supplies,  
Dry Erase Board \$1,660.60

**Baker & Taylor**

Books \$1,110.41

**Facebook:**

Advertisements \$17.60

**Floor Mat Shop**

Elevator mats \$217.20

**Gazette**

Subscription \$22.95

**Glacier Canyon Lodge**

Award night stay: Ashlee and Lisa \$234.74

**Sam's Club**

Membership, Story Room TV \$572.67

**TechMax**

Monthly Server Agreement \$50.00

## DIRECTOR'S REPORT

### PROGRAMMING & ACTIVITIES

I attended meetings with: city department heads, city council, and library staff.

The Library received the following reimbursements from Rock, Jefferson, and Dane Counties for circulation from their township users in 2016.

Rock County = \$85,266.41 (last year: \$ 74,575)

Dane County = \$939.00 (last year: \$ 580)

Jefferson County = \$3,185 (last year: \$ 2,327)

[Beginning in 2008, counties are required by Wisconsin Statutes to pay each municipal and joint public library within the county as well as all adjacent counties at least 70 percent of the cost of library services provided to residents of the county who do not maintain a public library.]

## ACTIVITIES

### **Children**

March 2	Toddler Art	23
March 5	Music & Movement	18
March 6	SW 4K	17
March 6	SW 4K	17
March 6	SW 4K	17
March 6	SW Toddlers	9
March 6	SW 4K	17
March 6	SW 4K	17
March 7	SW 4s & 5s	18
March 7	SW 3s	10
March 7	Storytime	51
March 7	MHS Ag Program	7
March 8	Tea Party	30
March 10	SPARK:Food Chains	11
March 14	YMCA Daycare	13
March 14	Storytime	50
March 14	Mini-Pie Baking	8
March 15	UMC 4K	17
March 15	UMC 4K	11
March 15	SPARK: String Art	10
March 16	NIS Booktalk	8
March 16	NIS Booktalks	9
March 16	NIS Booktalks	10
March 16	Harmony SPARK K	68
March 19	Music & Movement	15
March 20	National Ag Day	12
March 21	SW 3s	18
March 21	SW 4s & 5s	9
March 21	Storytime	45

### **Teens**

March 1	MMS STEM Club	10
March 2	Afterhours	10
March 3	YouPaint	9
March 9	Lit Mag	2
March 16	MAYC	10
March 20	MECAS	10
March 20	TAB	9
March 27	Anime/ Candy Sushi	8

### **Adults**

March 5	Milton College Presentation	7
March 6	Gather Round Recipe Club	4
March 15	Between the Wines Coloring	29
March 20	Mystery Book Club	11
March 1-30	Proctoring	9
March 1-30	One-on-One	19

UPCOMING

May 7 – Library Board Meeting

June 4 – Library Board Meeting