



AGENDA
City of Milton
Community Development Authority
Monday, January 22, 2018
3:00 P.M.
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. Call to Order

2. Approval of Meeting Minutes - December 11, 2017

Documents:

[12-11-2017 - CDA Minutes.pdf](#)

3. Update, Discussion, and Direction on 2018 CDA Work Plan

Documents:

[2018 CDA Work Plan.pdf](#)

4. Next Meeting Date

5. General Items

6. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by Leanne Schroeder, January 19, 2018 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

City of Milton
Community Development Authority
December 11, 2017

Call to Order

Administrator Hulick called the December 11, 2017 meeting of the Community Development Authority to order at 3:01 p.m.

Present: Mayor Anissa Welch, Ald. Ryan Holbrook, Amanda Benway, Mike Sessler, and Herb Stinski.

Also Present: Ald. Lynda Clark, City Administrator Al Hulick, and Administrative Services Director Inga Cushman.

Approval of Committee Meeting Minutes – September 11, 2017

A. Benway motioned to approve the minutes. Ald. Holbrook seconded, and the motion carried.

Discussion, Direction, and Possible Action Regarding the 2018 CDA Work Plan

Administrator Hulick provided an overview of the draft work plan he developed for the committee to review. The committee began discussions on the work plan, and Administrator Hulick left the meeting at approximately 3:20 p.m.

The committee continued discussions and decided to pursue the following items in 2018:

- Initiative 2.a. – Review Code Enforcement policies, procedures, and practices.
- Initiative 3.a. – Review locations, conditions, and appearance of City “Welcome” Signs.
- Initiative 3.b. – Review locations, conditions, and appearance of City “Wayfinding” Signs.
- Initiative 3.c. – Consider locations for City “Designation” Signs.
- Initiative 4.a. – Host a WHEDA Housing Summit.

Staff will revise the work plan highlighting the above mentioned initiatives for formal approval from the committee at their next meeting.

Next Meeting Date

The next meeting of the Community Development Authority will take place on January 15, 2018 at 3 p.m.

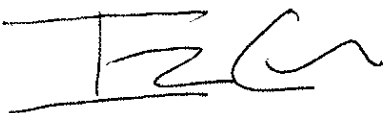
General Items

Ald. Clark thanked the committee for all of their work.

Motion to Adjourn

H. Stinski motioned to adjourn the December 11, 2017 meeting of the Community Development Authority at 3:42 p.m. Ald. Holbrook seconded, and the motion carried.

Respectfully Submitted,



Inga Cushman
Administrative Services Director



City of Milton

Community Development Authority

2018 Work Plan

Adopted: _____

Mission:

The Community Development Authority (CDA) acts as the city's housing authority to address all projects relating to blight eliminations, clearance of undesirable conditions, urban renewal, and redevelopment programs.

The Community Development Authority also acts as agent for the city in planning and implementing community development programs and activities approved by the mayor and Common Council.

Objectives:

Objective 1: Make Milton A Destination

- Initiative 1.a. – Review, coordinate, and evaluate existing marketing efforts (Tourism, Chamber, City, etc.)

Objective 2: Enhance Property Maintenance and Appearance

- *Initiative 2.a. – Review Code Enforcement policies, procedures, and practices.*
- Initiative 2.b. – Research creating “rental property standards.”

Objective 3: Improve the Community's Welcome Appeal

- *Initiative 3.a. – Review locations, conditions, and appearance of City “Welcome” Signs.*
- *Initiative 3.b. – Review locations, conditions, and appearance of City “Wayfinding” Signs.*
- *Initiative 3.c. – Consider locations for City “Designation” Signs.*

Objective 4: Provide a Wider Range of Housing Options

- *Initiative 4.a. – Host a WHEDA Housing Summit.*
- Initiative 4.b. – Review Housing “policies” and ordinances.

Objective 5: Enhance Economic Development Strategy

- Initiative 5.a. – Review City's economic development marketing strategies.
- Initiative 5.b. – Review area-wide development plans.

Previous Accomplishments:

- ✓ Established the Reenvisioned Committee (June 2017)
- ✓ Established Committee Objectives (July 2017)
- ✓ Reviewed Existing Policies and Procedures (September 2017)

Community Development Authority Members:

Al Hulick, City Administrator	Jason Cowley, MACC Representative
Anissa Welch, Mayor	Herb Stinski, Citizen Representative
Ryan Holbrook, Alderperson	Mike Sessler, Citizen Representative
Dani Stavarius, MACC Representative	Amanda Benway, Citizen Representative