



AGENDA - AMENDED
City of Milton
Public Works Committee
Tuesday, October 4, 2016
6:30 PM
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes - Public Works Committee Minutes – September 6, 2016.**

Documents:

[09-06-2016 Public Works Minutes.pdf](#)

4. **Engineer's Report.**

Documents:

[Engineer Report - October.pdf](#)

5. **Discussion and Possible Action Regarding Brush Collection Time Limits.**

Documents:

[Memo - Brush Collection.pdf](#)

6. **AMENDED Discussion and Possible Action Regarding a Public Works Resolution to Allow the Repair of a Clarifier at the Milton Wastewater Treatment Facility and Pump Repair.**

Documents:

[Memo - Resolution Regarding Clarifier Repair.pdf](#)
[Milton Proposal 100316.pdf](#)
[Resolution 2016-32 Public Works Committee Determining Emergency Public Health Welfare of City in Danger 10-5-16.pdf](#)

7. **General Items**

8. **Next Meeting Date – Tuesday, November 1, 2016 at 6:30 p.m.**

9. **Adjourn**

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to

accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by Elena Hilby October 3, 2016 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

**City of Milton
Public Works Committee Minutes**

9/6/2016 - Minutes

1. Call to Order

Chair Nancy Lader called the September 6, 2016 meeting of the Public Works Committee to order at approximately 6:30 p.m.

Present: Ald. Nancy Lader, Ald. Dave Adams, and Ald. Lynda Clark.

Also Present: DPW Director Howard Robinson, City Engineer Mark Langer, and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Ald. Adams moved to approve the agenda. Ald. Clark seconded and the motion carried.

3. Approval of Minutes - Public Works Committee Minutes – August 2, 2016.

Ald. Clark moved to approve the minutes. Ald. Adams seconded, and the motion carried.

4. Engineer's Report

City Engineer Mark Langer reviewed the report and was available for questions.

5. Discussion and Possible Action on a Possible Water Main Extension on Vincent Street – Requested by the Resident at 419 Vincent Street.

Ald. Adams moved to grant permission to get planning, possible bids, and costs for this extension, along with an agreement from the property owner concerning the assessment cost. Ald. Clark seconded, and the motion carried.

6. Discussion and Possible Action Regarding a Stop Sign Addition to the Northside Drive/East Sunset Drive Intersection.

Ald. Clark moved to make the intersection of Northside Drive and East Sunset Drive a 4-way stop intersection. Ald. Adams seconded, and the motion carried.

7. Discussion and Possible Action Regarding Tree Branches Crossing Property Lines.

No action was taken on this item.

8. General Items

Ald. Clark asked about brush pickup and DPW Director Robinson stated that there will be brush pickup occurring for the next two weeks.

9. Next Meeting Date – Tuesday, October 4, 2016 at 6:30 p.m.

10. Adjourn

Ald. Adams moved to adjourn the meeting of the Public Works Committee at 6:50 p.m. Ald. Clark seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk

CITY OF MILTON, WI
Engineering Status Report
October 4, 2016

- **2016 Water Main Improvements** – The contractor has completed major construction work. Only punch list items remain.
- **South High Pressure Zone Water Main** – The contractor has completed major construction work. Only punch list items remain.
- **Well 2** – Work is ongoing. The contractor has to complete the lawn restoration and SCADA work. Upon completion of the SCADA work the well startup process will begin.
- **Booster Station/PRV** – A preconstruction meeting has been held. The Contractor has started to provide shop drawings for review. Construction is scheduled to begin in early October.
- **Municipal Drive Ditch Grading** – The project is near completion. The Contractor has only restoration and cleanup work to complete.
- **2016 Pavement Improvements** – The construction of this project has started. The Merchant Row Parking Lot should be paved by the end of this week. Chicago Street near the ethanol plant should be completed by the end of next week. Project completion is anticipated in mid to late October.
- **Phosphorous Preliminary Compliance Alternatives Plan** – The final report was submitted to the DNR last week.
- **Vincent Street Water Main** – The plans and specifications are nearly complete. We are waiting for authorization to seek bids.



Department of Public Works

To: Milton Public Works Committee
From: Howard Robinson, Director of Public Works
Date: October 4, 2016
Subject: Discussion and Possible Action Regarding Brush Collection Time Limits.

Summary

Our current policy for brush collection allows property owners to place brush at the curb without any limits on quantity. Recently, we had an incident where we collected brush at one site for 3.5 hours.

The concern is that with an anticipated increase next year in enforcement of the hazardous/dead tree ordinance due to the Emerald Ash Borer we will have this occur on a regular basis.

We would like to have a change in the policy that would have a one hour limit on brush collection for each scheduled collection time. After an hour, the owner would be charged for the cost of collection. We would not do work and then charge an owner. They would be notified before work began of the possibility of a cost. We rarely, at the present time, have a property that has over an hour of collection occur.

Recommendation

If the committee agrees with this policy change a resolution and/or ordinance change will be prepared for consideration.



Department of Public Works

To: Milton Public Works Committee
From: Howard Robinson, Director of Public Works
Date: October 4, 2016
Subject: Discussion and Possible Action Regarding a Public Works Resolution to Allow the Repair of a Clarifier at the Milton Wastewater Treatment Facility and Pump Repair.

Summary

The clarifier at the treatment plant is in need of an unplanned repair. The main scum arm is no longer able to rotate and remove the scum from the water to the scum beach chamber. This process removes these materials before the water goes to the final area of treatment. We would like to repair this clarifier. We have three clarifiers and can function at a minimum with two but the plant is designed for three and we have no back up for our clarifier treatment if one of the other clarifiers goes down. The later the repair occurs in the winter the harder it is to do a repair. We have money in the equipment repair fund so this will not be an addition onto the budget but a transfer of existing funds. We don't want to have a situation where we violate our permit due to discharge not receiving full treatment. A copy of the proposed cost is included. This would be the worst cost for this repair. We will try and get a second estimate.

Recommendation

City Clerk Hilby will prepare a resolution for the meeting. I have received advice from Attorney Schroeder and section 62.15(1b) allows a resolution for this repair.

Proposal

From: **Midwest General & Mechanical Contractors, Inc.**
P O Box 305
811 Barnard St
Highland WI 53543
Phone: 608 943 8541
Fax: 608 943 8553

DATE: October 3, 2016

Submitted to: City of Milton

Midwest General and Mechanical Contractors, Inc. proposes to supply material, labor and equipment necessary for:

Mobilization, demobilization, fabrication and installation of:

- 1) New stainless steel scum beach and scum arm.
We will make any necessary adjustments and restart the clarifier.

PRICE: \$25,947.00

- 2) Provide and replace existing flanged 3-inch plug valve.

PRICE: \$ 1,395.00

Thank you for the opportunity to provide you with a quote.

Respectfully submitted: Chuck Zwolanek
President Midwest General &
Mechanical Contractors, Inc.,

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

DATE OF ACCEPTANCE:

SIGNATURE _____

SIGNATURE _____

PUBLIC WORKS COMMITTEE
RESOLUTION #2016-32
DETERMINING EMERGENCY IN WHICH
PUBLIC HEALTH OR WELFARE OF CITY IS IN DANGER

WHEREAS, a clarifier at the city wastewater treatment plant is in need of an unplanned repair as the main scum arm cannot rotate and remove scum from the water to the scum beach chamber; and

WHEREAS, while there are two clarifiers which are functioning, should one additional clarifier cease to function, there would be no backup clarifier resulting in a situation where a malfunction of the remaining clarifier would cause the wastewater treatment plant to operate in violation of its DNR permit, and which would permit the discharge of affluent without it receiving full treatment with resulting danger to the public health of the city.

NOW, THEREFORE, the Public Works Committee of the City of Milton does hereby resolve as follows:

The nonfunctioning of one of the clarifiers at the City of Milton wastewater treatment plant creates an emergency situation of threatened damage to the ability of the wastewater treatment plant to fully treat affluent prior to his discharge from the wastewater treatment plant, resulting in an emergency in which the public health of the city is in danger.

This resolution is being enacted pursuant to the provisions of Section 62.15 (1b), Wis. Stats. to provide that the provisions of Section 62.15 (1), Wis. Stats., do not apply to the repair of the nonfunctioning clarifier.

Approved by the Public Works Committee of the City of Milton this 4th day of October, 2016.

PUBLIC WORKS COMMITTEE

By: _____
Chairperson