



AGENDA
City of Milton
Historic Preservation Commission
Wednesday, September 4, 2013
6:00 p.m.
SHAW MUNICIPAL CENTER
Council Chambers
430 E. High Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – August 7, 2013
4. Discussion and possible action regarding nomination of sites to the National Register of Historic Places
5. Discussion and possible action on applying for a Historic Preservation Fund Subgrant through the Wisconsin Historical Society
6. Discussion and possible action on reimbursement to the Milton Historical Society for architectural survey presentation refreshments
7. Reports and Updates (The following items will not have any action taken.)
 - a) Milton Historical Society
8. General Items
9. Set Next Meeting Date
10. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 430 E. High Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Michelle Ebbert
08/30/13

City of Milton
Historic Preservation Commission ~ Wednesday, August 7, 2013

Call to order

Chairperson Vruwink called the meeting to order at 6:15 p.m.

Present: Chairperson Ald. Don Vruwink, Marlene Jewell, Dean Teuscher, and Terry Williamson.

Also present: Assistant to City Administrator Inga Cushman and City Clerk Michelle Ebbert.

Excused absence: Eric Stockman and Ken Holland.

Approve Agenda

T. Williamson moved to approve the agenda. M. Jewell seconded the motion and carried.

Approve Minutes – July 2, 2013

T. Williamson moved to approve the minutes. M. Jewell seconded the motion and carried.

Discussion and possible action regarding comprehensive architectural survey results

Carol Cartwright will be giving a presentation of her findings at the Milton House on Wednesday August 14th at 6:00 p.m. She gave a presentation to the Council on August 6th.

Discussion and possible action regarding nomination of sites to the National Register of Historic Places

The Commission was to suggest four properties that they each would like Nationally Registered.

The members present voted for the following properties:

Votes: IIII	Address: Culver House 2 E Madison
Votes: IIII	Address: Chambers House 5 S. John Paul Road
Votes: IIII	Address: Grey farmstead 313 E. High Street
Votes: III	Address: Masonic Temple 508 Vernal Avenue
Votes: I	Address: Ezra Goodrich House 742 E. Madison Avenue

The Commission wants to have recommendations from the absent members before making a motion. This will be on the September agenda.

Update on walking tours and potential sponsors

Assistant Cushman sent out a press release seeking sponsors of future walking tours.

No action was taken.

Discussion and possible action regarding walking tour booklet distribution at the Milton House on August 18th.

The latest order of booklets has not been received yet. If the booklets are received, Dean Teuscher will set up a table at the Milton House to distribute the booklets and will be accepting donations.

No action was taken.

Reports and Updates (The following items will not have any action taken.)

Milton Historical Society - no updates available.

General Items

Next meeting agenda will include nomination sites for the National Register of Historic Places and refreshment reimbursement to the Milton Historical Society for the architectural survey presentation.

Set Next Meeting Date Wednesday, September 4, 2013.

Motion to Adjourn

M. Jewell moved to adjourn the meeting at 6:37 p.m. D. Teuscher seconded the motion and carried.

Respectfully submitted

Michelle Ebbert
City Clerk



OFFICE OF THE CITY ADMINISTRATOR

MEMORANDUM

To: Ald. Don Vruwink - Chairperson
Historic Preservation Commission

Cc: Mayor Frazier
Common Council

From: Jerry Schuetz, City Administrator

Date: August 29, 2013

Subject: Agenda Review – August 30th, 2013 Historic Preservation Commission Meeting

Agenda Item #5 Discussion and possible action on applying for a Historic Preservation Fund Subgrant through the Wisconsin Historical Society

Submitting Staff Member: Inga Jacobson, Assistant to the City Administrator

Recommended Action: To discuss and provide direction to staff on the application for the Historic Preservation Fund Subgrant through the Wisconsin Historical Society.

Description: The deadline to submit a letter of intent to apply for a Historic Preservation Fund Subgrant through the Wisconsin Historical Society is September 13, 2013. The Historic Preservation Commission has received this grant the last two cycles. The first grant was used to complete the *Architectural and Historical Survey of Milton, Wisconsin* by Carol Lohry Cartwright. Mrs. Cartwright presented the survey on August 14, 2013. We are in the process of completing the work associated with the second grant right now by nominating the two potential historic districts and four individual properties.

At this time, the commission needs to determine how many additional properties they would like to nominate to the National Register of Historic Places so I can have a somewhat accurate description of the project in the letter of intent. The commission can always adjust their intentions on the actual application, which is due November 8, 2013. The maximum award amount for the grant is \$25,000 with no local match required. Attached is the draft letter of intent that I will send to the Wisconsin Historical Society after the Historic Preservation Commission meeting on September 4, 2013.

Attachments:

- Draft letter of intent to apply for the Historic Preservation Fund Subgrant

OFFICE OF THE CITY ADMINISTRATOR

September 5, 2013

Division of Historic Preservation – Public History
Wisconsin Historical Society
Attn: Joe DeRose
816 State Street
Madison, WI 53706-1482

Dear Mr. DeRose,

The City of Milton intends to apply for the Historic Preservation Fund Subgrant to complete nominations for certain properties to the National Register of Historic Places based on the Architectural and Historical Survey of Milton, Wisconsin completed by Carol Lohry Cartwright, Historic Resources Consultant this year.

The Milton Historic Preservation Commission would like to nominate ___ properties to the National Register of Historic Places. The commission anticipates that this project will cost approximately \$_____.

The formal application for funding will be submitted by the City of Milton before the November 8, 2013 deadline.

Thanks in advance for your consideration of the City of Milton Historic Preservation Commission's application.

Sincerely,

Inga Cushman
Assistant to the City Administrator



Milton Historical Society

Milton House Museum
National Historic Landmark

P.O. Box 245
Milton, Wisconsin 53563
(608) 868-7772

INVOICE

8/27/13

Date:

Billed to:

City of Milton

Attn: Historic Preservation

Description of Service	Amount
Historical Preservation City Survey Presentation - August 14, 2013	
Beverages and cookies	\$27.90
Total Due:	<u>\$27.90</u>

**Payment due upon receipt.
Please remit to the above address.**



Save money. Live better.

(608) 754 - 7800
MANAGER MARK OLSEN
3800 DEERFIELD DR
JANESVILLE WI 53546

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SUBTOTAL			7.57
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08/14/13 09:27:16

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ITEMS SOLD 17

TC# 6496 5192 9736 7331 7527



Ask a Pharmacy Sales Associate how you
 can save money on pet medications!
 08/14/13 09:27:17

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