



AGENDA  
City of Milton  
Common Council Meeting  
Tuesday, May 3, 2016  
7:00 PM  
MILTON CITY HALL  
Council Chambers, 710 S. Janesville Street

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Approval of Agenda**
3. **Public comments regarding items which can be affected by Council Action**  
Presenters must sign in with the City Clerk in order to speak.
4. **Approval of the Consent Agenda**
  - 4.a. **Approval of Common Council Minutes – April 19, 2016.**  
  
Documents: [04-19-2016 Common Council Minutes.pdf](#)
5. **Discussion and Possible Action on YWCA Pledge to Stand Against Racism.**
6. **Discussion and Possible Action on the Recommendations By the Policy Ad Hoc Committee Regarding City Committees.**
7. **Discussion and Possible Action on City Committee Appointments.**  
  
Documents: [2016 Committee Appointments.pdf](#)
8. **Next Meeting Date - Tuesday, May 17, 2016 at 7:00 p.m.**
9. **Team Building Exercise.**
10. **Mayor and Alderperson Reports**
11. **Staff Reports**
12. **City Administrator**
13. **Chief of the Joint Fire Department**
14. **Chief of the Police Department**
15. **City Clerk/Deputy Treasurer**
16. **Director of Public Works**
17. **Director of the Library**
18. **Finance Director**
19. **Motion to Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

**City of Milton**  
**Common Council Minutes**

4/19/2016 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Welch called the Common Council meeting to order at 7:01 p.m. Clerk Hilby confirmed appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Lynda Clark, Ald. Ryan Holbrook Ald. Nancy Lader, Ald. Theresa Rusch, Ald. Maxine Striegl, and Ald. Jeremy Zajac.

Also Present: City Administrator Al Hulick, City Attorney Mark Schroeder, Police Chief Scott Marquardt, Fire Chief Loren Lippincott, Director of Public Work Howard Robinson, and City Clerk Elena Hilby.

**2. Approval of Agenda**

Ald. Zajac moved to approve the agenda. Ald. Striegl seconded, and the motion carried.

**3. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were no speakers.

**4. Swearing in of Newly Elected Officials**

Clerk Hilby gave the Oath of Office to Alderperson Dave Adams, Alderperson Lynda Clark, and Alderperson Ryan Holbrook.

**5. Election of the Common Council President**

Mayor Welch opened the floor for nominations.

Ald. Clark nominated Ald. Zajac to serve as the Council President. Ald. Zajac accepted the nomination.

Ald. Lader nominated Ald. Striegl to serve as the Council President. Ald. Striegl accepted the nomination.

Mayor Welch called for other nominations. There were no other nominations.

Clerk Hilby distributed equal sized portions of paper for a vote to be recorded.

Ald. Zajac received 2 votes. Ald. Striegl received 4 votes. Ald. Striegl will serve as the Common Council President.

**6. Approval of the Consent Agenda**

Ald. Clark moved to approve the consent agenda. Ald. Lader seconded, and the motion carried.

**6.a. Common Council Minutes – April 6, 2016.**

**6.b. Approval of Minutes - Personnel & Finance Committee - February 17, 2016.**

**6.b.1. Personnel & Finance Committee Item: Approve Operator Licenses as Presented.**

**6.b.2. Personnel & Finance Committee Item: Approve the transfer of \$40,687 from Debt Service**

**Fund to General Fund retroactively to December 31, 2015.**

**6.c. Approval of Minutes - Public Safety Committee Minutes – March 15, 2016.**

**7. Public Hearing and Discussion and Possible Action Regarding Approval of Resolution 2016-09 Final Resolution Vacating Portion of Greenman Street and Amending Official City Map.**

Mayor Welch opened the public hearing at 7:09 p.m.

Mayor Welch closed the public hearing at 7:10 p.m.

Ald. Clark moved to approve Resolution 2016-09 Final Resolutin Vacating Portion of Greenman Street and amending the official city map. Ald. Adams seconded, and the motion carried.

**8. Discussion and Possible Action Regarding Approval of Ordinance 419 - An Ordinance Amending Section 50-194 of the Code of Ordinances of the City of Milton Regulating Use and Possession of Tobacco Products.**

Ald. Adams moved to waive the seconnd and third readings of the ordinance, approve Ordiance 419 - An Ordinance Amending Section 50-194 of the Code of Ordinances of the City of Milton Regulating Use and Possession of Tobacco Products, and approve the recommended forfeiture of Judge Koeffler. Ald. Lader seconded, and the motion carried.

**9. Discussion and Possible Action Regarding Acceptance of a Donation from Cornerstone of Hope to Install a Shed with Picnic Table, Water Collection System and Tools at the Community Garden.**

Ald. Clark moved to accept the donation of a shed, tools, and water collection system of Cornerstone of Hope with the details worked out by the Public Works Department. Ald. Striegl seconded, and the motion carried.

**10. Discussion and Possible Action to Fund the City's Portion of the RW Management Contract for the Milton Fire Commission.**

Ald. Clark moved to approve an expenditure of not more than \$9,000 to fund the City's portion of the RW Management Contract with Milton Fire Commission. Ald. Lader seconded, and the motion carried.

**11. Discussion and Possible Action Regarding Changes to the Business Travel Policy.**

Ald. Lader moved to approve the changes to Section 6.12 (Business Travel Expenses) to the City Employee Handbook. Ald. Holbrook seconded, and the motion carried.

**12. General Items**

Ald. Lynda Clark

- Request to put the chicken ordinance on the next agenda.

**13. Next Meeting – Tuesday, May 3, 2016 at 7:00 p.m.**

**14. Team Building Exercise.**

**15. Mayor and Alderperson Reports**

Ald. Clark

- Parks and Rec discussed our tree ordinance and asked information be put in the next water bill.
- Make a Difference Mitlon is this weekend.
- Civil War days is May 20-22, 2016.

**16. Staff Reports**

**17. City Administrator**

**18. Chief of the Joint Fire Department**

- The Study Priority Committee met earlier tonight and finalized their list of priorities which they will present to the Joint Fire Commission tomorrow.

**19. Chief of the Police Department**

- Body cams have been in use for 10 days.

**20. City Clerk/Deputy Treasurer**

**21. Director of Public Works**

- Dog Park clean-up is this Saturday
- The park bathrooms should be opened this weekend.
- Leaf collection will go until May 2, 2016.
- Bulky trash pickup is tomorrow.

**22. Director of the Library**

**23. Finance Director**

**24. Motion to Adjourn**

Ald. Clark moved to adjourn the April 19, 2016 meeting of the Common Council at 7:52 p.m. Ald. Lader seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk

## Office of the Mayor

**To:** Common Council Members  
**From:** Mayor Welch  
**Date:** May 3, 2016  
**Subject:** Committee Appointments

---

Below are the appointment recommendations for the 2016 Committee's:

***Community Development Authority:***

- Ryan Holbrook (Council Rep)
- Maxine Striegl (Council Rep) ~ Chair
- Ethel Himmel (4 year term)

***Economic Development Commission:***

- Jeremy Zajac (Council Rep)
- Nancy Lader (Council Rep)
- Jason Cowley (2 year term)
- Brendon Wilkinson (2 year term)

***Historic Preservation Commission:***

- Ryan Holbrook (Council Rep) ~ Chair
- Terry Williamson (3 year term)
- Kari Klebba (3 year term)

***Joint Fire Commission:***

- Dave Adams (Council Rep)
- Jeremy Zajac (Council Rep)
- Lynda Clark (Council Rep)
- Anissa Welch (Alternate)

***Library Board:***

- Lynda Clark (Council Rep)
- Jen Schuetz (3 year term)
- Annette Smith (3 year term)
- Bill Wilson (3 year term)



***Parks & Recreation Commission:***

- Jeremy Zajac (Council Rep)
- Jennifer Cramer (2 year term)
- Joseph Long (2 year term)

***Personnel and Finance Committee:***

- Maxine Striegl (Council Rep)
- Nancy Lader (Council Rep)
- Dave Adams (Council Rep) ~ Chair

***Plan Commission:***

- Jeremy Zajac (Council Rep)
- Robert Seales (3 year term)

***Police Commission:***

- Marlys Howe (5 year term)

***Public Safety:***

- Ryan Holbrook (Council Rep)
- Maxine Striegl (Council Rep)
- Jeremy Zajac (Council Rep) ~ Chair

***Public Works:***

- Dave Adams (Council Rep)
- Lynda Clark (Council Rep)
- Nancy Lader (Council Rep) ~ Chair

***Tourism Development Committee:***

- Maxine Striegl (Council Rep)
- Lynda Clark (Council Rep)
- Tami Dosch (2 year term)
- Cori Olson (2 year term)

***Zoning Board of Appeals:***

- Ken Holland (3 year term)
- Larry Laehn (3 year term) ~ Alt #2
- Bruce Lippincott (3 year term) ~ Alt #1



CITY OF **M** MILTON

---

a community since 1838