

AGENDA
City of Milton
Historic Preservation Commission
Wednesday, February 3, 2016
6:00 p.m.
MILTON CITY HALL
Conference Room
710 S. Janesville Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – January 6, 2016
4. Discussion and possible action on signs for the National Register of Historic Places designated properties
5. Discussion and possible action on design, pricing, and ordering of City of Milton postcards and other promotional items
6. Discussion and possible action on 2016 Historic Walking Tours
7. Discussion and possible action on the 2015 Annual Report for the Historic Preservation Commission
8. Reports and Updates (The following items will not have any action taken.)
 - a) Milton Historical Society
9. General Items
10. Set Next Meeting Date – March 9, 2016
11. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

**City of Milton
Historic Preservation Commission
January 6, 2016**

Call to order

Chairperson Ald. Maxine Striegl called the January 6, 2016 meeting of the Historic Preservation Commission to order at approximately 6:00 p.m.

Present: Chairperson Ald. Maxine Striegl, Terry Williamson, Gail Nordlof, Dean Teuscher, and Don Vruwink.

Also Present: Ald. Lynda Clark, Cori Olson, Doug Welch, and Assistant to the City Administrator Inga Cushman.

Excused Absence: Marlene Jewell.

Approve Agenda

Comm. Vruwink motioned to approve the agenda. Comm. Teuscher seconded, and the motion carried.

Approve Minutes – December 2, 2015

Comm. Teuscher motioned to approve the minutes. Comm. Williamson seconded, and the motion carried.

Discussion and possible action on signs for the National Register of Historic Places designated properties

The commission made changes to the wording presented by Assistant Cushman. Comm. Williamson motioned to approve the language as edited. Comm. Teuscher seconded, and the motion carried.

Assistant Cushman stated she will work on contacting the property owners.

Discussion and possible action on design, pricing, and ordering of City of Milton postcards and other promotional items

Assistant Cushman provided some examples to the commission for magnets. The subcommittee consisting of C. Olson, Comm. Williamson, and Assistant Cushman will meet on January 15, 2016 at noon at Goodrich Hall Antiques to discuss options for magnets.

Reports & Updates (The following items will not have any action taken.)

a) **Milton Historical Society**

D. Welch stated the book about Milton that he wrote and is published through Arcadia Publishing will be available March 28, 2016. Docents are also needed at the Milton House.

General Items

There were no general items.

Set Next Meeting Date – February 3, 2016

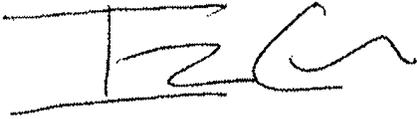
The next meeting of the Historic Preservation Commission will take place on February 3, 2016 at 6:00 p.m.

There will also be a Historic Tour Booklet meeting at 5:00 p.m. on February 3, 2016.

Motion to Adjourn

Comm. Nordlof motioned to adjourn the January 6, 2016 meeting of the Historic Preservation Commission at approximately 6:30 p.m. Comm. Teuscher seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'IC', written over a horizontal line.

Inga Cushman
Assistant to the City Administrator



CITY OF MILTON

HISTORIC PRESERVATION COMMISSION 2015 ANNUAL REPORT

In 2015, the City of Milton Historic Preservation Commission accomplished the following tasks:

- 1) Held ten (10) open meetings to discuss a range of issues relating to historic preservation.
- 2) Continued work on updating the *Historic Milton, Wisconsin Tour Guide* that is anticipated to be completed and ready for distribution in the spring of 2016. The commission has utilized information found in the *Architectural and Historical Survey of Milton, Wisconsin* by Carol Lohry Cartwright that was completed with grant funding through the Wisconsin Historical Society in 2013. The report has proved to be a valuable resource for the commission.
- 3) Worked with Historic Resources Consultant Carol Lohry Cartwright on completing four (4) individual property nominations to the National Register of Historic Places. This work was grant funded by the Wisconsin Historical Society.
- 4) Continued work on the commission's two-year work plan.
- 5) Coordinated a regional workshop about historic tax credits with multiple state agencies that was held February 23, 2015.
- 6) Coordinated one historic walking tour.
- 7) A new sign was approved and installed in 2015 for the Milton College Historic District.